



FITZROY JUNIOR FOOTBALL CLUB INC.

(Reg. N^o: A0034144U) A.B.N. 4. 4 488 905 509

PO Box 2447 Fitzroy Victoria 3065

www.fitzroyjuniorfc.com.au

enquiries@fitzroyjuniorfc.com.au

FJFC Equipment Policy

Purpose

1. To outline the FJFC equipment policy.

Background and Issues

2. Equipment (jumpers, footballs, jackets, first aid kits, etc) is essential to running a successful football club. The purchase and maintenance of equipment is one of the FJFC's major expenses. Loss of jumpers, in particular, has been an unnecessarily large club expense.

Allocation and return of equipment

Player Jumpers

3. At the start of each season players are allocated a jumper for use during the season. Players or their parents must take care of the jumper and return it as soon as the season is over.
4. **Jumpers must be returned to the relevant Team Manager as soon as possible but no later than 1 November after the season ends.**
5. Commencing in season 2004, **if the jumper from the previous season is not returned, the parents of the player must pay \$80 to the club and, until the money is paid or the jumper returned, the player cannot play for any FJFC team.** This policy applies unless the loss of the jumper is due to demonstrated exceptional circumstances (eg burglary, fire).

Officials

6. Each season the club allocates equipment to Coaches and Team Managers – eg interchange jackets, match and training balls, first aid kit, goal umpire's jacket and flags, drink bottles, etc.
7. The equipment distribution is usually in the form of a number of items (and often in bags) given to each Team Manager and Coach at the start of the season.



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8. Equipment can be replaced or topped up, but all requests must go through the relevant Committee member. For Coaches, the contact is the Football Director. For Team Managers, the contact is the Team Management Director.
9. Reimbursement may be made for purchases if they are made in accordance with the FJFC Purchasing Policy (see www.fitzroyjuniorfc.com.au) and approval has been obtained from the Football Director or the Team Management Director.
10. As far as possible, the FJFC looks for low cost options in purchasing equipment which means we sometimes purchase items in bulk and will have ready replacements available. We can often purchase items cheaper than the usual retail price, so it is very important that Team Managers and Coaches put all requests through the relevant Committee member no matter how small the item may be.
11. **Coaches and Team Managers must take care of all allocated equipment.** Team Managers should retrieve player jumpers as soon as possible after the season ends. All equipment must be returned as soon as the season finishes but **no later than 1 December**. Equipment should be returned as follows –
 - a. All coaching equipment – to the FJFC Football Director
 - b. All Team Manager equipment and jumpers – to the Team Management Director
 - c. Jumpers – returned by players and parents to the relevant Team Manager
12. All Team Managers must lodge a full jumper and player list to the FJFC Administrative Officer by 1 June after the conclusion of each season.
